

Call for Application: Financial Support for Participation in International Conferences of IBCM Full-time academic staff

Overview: Public International Business College Mitrovica (IBCM) invites full-time academic staff to apply for financial support for participation in international conferences. This initiative aims to promote the dissemination of research and academic exchange on an international level.

Eligibility and Funding:

1. Full-time academic staff who are presenters at international conferences (with physical participation to present the abstract and/or paper) are eligible for financial support under the following conditions:
 - Participation in international conferences in the Western Balkans: €300.00
 - Participation in international conferences in Europe (including Turkey): €900.00
 - Participation in international conferences outside Europe (Americas, Asia, Africa): €1,500.00
 - Projects with financial support from other institutions (local or international) are ineligible.
 - Partial support received from other institutions will be co-financed by IBCM as per Article 15.1. of the IBCM Regulation for the work and functioning of the publications council and for scientific research and activity
 - Each staff member is eligible for support for one international conference per calendar year.

Application Process:

1. **Application Requirements:**
 - Submit the application at least 1 month before the conference date.
 - Complete and sign the application form.
 - Attach proof of acceptance of the abstract.
 - Attach the conference agenda.
2. **Review Process:**
 - The Publications Council will review applications to ensure they meet the criteria for financial support.
 - If criteria are met, the Publications Council will request approval from the Steering Council for payment.
 - If criteria are not met, feedback will be provided to the applicant with an explanation and a request for additional evidence if applicable.

Reimbursement:

1. Reimbursement of financial support will be made after evidence of participation in the international conference is submitted to the Publications Council.

Submission Instructions: Submit your application form, proof of abstract acceptance, and the conference agenda to the Publications Council at least one month prior to the conference date.

For further information or questions, please contact the IBCM Publications Council.

Application Procedure

The application file of the scientific research and activity must be sent in physical form or through e-mail to the Quality Assurance Department representative appointed to deal with this procedure.

SWORN STATEMENT

Request of Financial Support for Scientific Research and Activity

I,.....,declare under oath, with ethical, moral and disciplinary responsibility, that this work for which I am applying for financial support from IBCM fulfills all the criteria based on the specific requirements for the respective scientific research and activity based on the Regulation for the Work and Functioning of the Publications Council and for Scientific Research and Activity.

Applicant's signature

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Date

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APPLICATION FORM FOR FINANCIAL SUPPORT

Participation in International Scientific Conference

Applicant's information

Name and surname	
ID number	
Scientific title/degree	
Academic unit (IBC-M)	
Area(s) of research specialization	
Email	
Phone number	

International scientific conference's information

Conference name		
Abstract author(s)		
Abstract title		
Applicant is presenter of paper/abstract in the conference	Yes	No
Evidence of participating and presenting in the conference		
Financial support from other institution(s) (local/international)	Yes	No

Applicant's signature

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Date

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EVALUATION CRITERIA

Participation in International Scientific Conference

Criterion	Description
Reputation of organizer	The conference should be organized by reputable institutions, associations, or societies known for their expertise and contribution to the field.
Scholarly impact	Considering factors such as the quality of past presentations, papers, and the level of engagement from prominent scholars in the field.
Peer review process	Whether the conference employs a rigorous peer review process for abstracts and papers, ensuring the selection of high-quality contributions.
Diversity of topics	A high-quality conference should cover a wide range of topics relevant to the field, accommodating various research interests and perspectives.
International representation	The conference should have at least 30% of scientific committee members from diverse geographical regions, fostering international collaboration and exchange of ideas.
Feedback and evaluation	Considering feedback from past attendees and participants regarding the organization, content, and overall experience of the conference, reflecting its quality and effectiveness in meeting participant expectations.