

PERSONAL INFORMATION

Agron Hajdari



📍 Str. Qyqavica (Brusnik), 42000 Vushtri, Kosovo

☎ +383 45 322094

✉ a.hajdari@ibcmirovica.eu, hajdariagron@gmail.com

Sex M | Date of birth 15/07/1980 | Nationality Kosovar

JOB APPLIED FOR
POSITION
PREFERRED JOB
STUDIES APPLIED FOR

VET and Higher education Expert

WORK EXPERIENCE

<p>July 2023- present December 2018 – ongoing (full-time)</p>	<p>Member of Steering Committee/ Assistant professor International Business College Mitrovica Mihone Kerolli m.kerolli@ibcmirovica.eu, Tel: +383 28 534 834</p> <p>As a member of Steering Committee</p> <ul style="list-style-type: none"> ▪ Coordinating and supporting the transition process of IBC-M from its status of foundation (NGO) into public College. ▪ Development of the statute and other regulations ▪ Develop the strategy and oversee the budget expenditure and ensure sustainable operation of the college. <p>As assistant professor</p> <ul style="list-style-type: none"> ▪ Delivering lectures, seminars and tutorials in BA and MA degree level (all courses are delivered in English language). ▪ Implementing measures to assure a high standard of student performance, including attendance. ▪ Project officer in the Erasmus+ project ResearchCult, AI4Life, VirtuEU etc. ▪ Head of LLL courses at IBCM <p>Business or sector Higher education</p>
<p>June 2022– October 2023</p>	<p>Expert in supporting the integration of the private sector in VET GFA Consulting Group GmbH, Eulenkugstrasse 82 22359 Hamburg. Jurgen Kosemund, Juergen.Kosemund@gfa-group.de</p> <p>Expert on integration of private sector in VET on the GIZ funded “Fit for Jobs Project”.</p> <ul style="list-style-type: none"> ▪ Preparation of the Work Based Learning (WBL) concept and training delivery to school directors for WBL new methodology of implementation. ▪ Provided capacity building (training and coaching) to Professional Practice Teachers for WBL in school, and assistants for school-business cooperation. ▪ Development of the implementation documents (manuals, semester plan for WBL, assessment sheet, setting criteria for student’s evaluation etc.) for the WBL and the manual and templates for WBL lessons plans. ▪ Development and delivery of capacity building and training for company instructors for WBL. ▪ Supporting three VET schools on preparation of applications for the KfW funded Regional Challenge Fund (RCF) and Kosovo Challenge Fund (KCF). <p>Supported the Chamber of Commerce in preparation of the application for accreditation to NQA for two programs of level 5 of NQF.</p> <p>Business or sector: VET</p>
<p>August 2022 – December 2023</p>	<p>Expert for revising and upgrading the administrative instruction for Enrolment and Licensing of Scientific Research and Innovative Institutions World University Service (WUS) Austria, Head Office Graz, Schriedgasse 40/3, 8010 Graz, Aqim Emruli</p>

	<ul style="list-style-type: none"> Expert for upgrading the administrative instruction for Enrolment and Licensing of Scientific Research and Innovative Institutions within the “Higher Education, research and Applied Science Plus (HERAS+) project”. Analysed and reviewed the existing Administrative Instruction to identify the needed revisions in line with other bylaws and processes, such as the Current Research Information System – CRIS/KRIS, Prepared and submitted the first draft of the Administrative Instruction (AI) in close cooperation with MESTI and other stakeholder representatives.
	<p>Business or sector Education and Innovation</p>
July – October 2022	<p>National Experts for development of the concept for a new ALE- Network in Kosovo</p> <p>Institute for International Cooperation of the German Adult Education Association-DVV International Ramadan Alija, Str.Rexhep Mala, No.26, Prishtina, 10 000, Kosovo Phone; +383 38 752 864, E-Mail; raliija@dvv-international-ks.org, www.dvv-international.ge</p> <ul style="list-style-type: none"> Expert on the development of the Adult Learning and Education ALE - Network Concept (Adult learning refers to a range of formal and informal learning activities, both general and vocational, undertaken by adults after leaving initial education and training). Desk review of relevant literature on ALE in Kosovo including academic literature, analytical, policy, and evaluation documents, reports and publications by government, international agencies, and CSOs, which are available at national, levels; Moderated workshops, meetings and seminars for the finalisation of the concept of the ALE network; Drafted the final concept paper for the new interdisciplinary ALE network in Kosovo.
	<p>Business or sector Education</p>
September 2021- March 2022	<p>VET and Education Expert</p> <p>Institute for International Cooperation of the German Adult Education Association-DVV International Ramadan Alija, Str.Rexhep Mala, No.26, Prishtina, 10 000, Kosovo Phone; +383 38 752 864, E-Mail; raliija@dvv-international-ks.org, www.dvv-international.ge</p> <ul style="list-style-type: none"> Supported the Ministry of Education, Science, Technology and Innovation (MESTI) in the development of the new Education Strategy (ES) 2022-2026. Facilitated the design of preparatory actions for the group members for development of VET strategic objective, facilitated meetings and workshop on vision and strategic objectives, and facilitate the workshop for specific objectives, activities, and indicators. Prepared the final draft of ES document and its Action Plan, and finalised the Strategy document.
	<p>Business or sector Education</p>
November 2022-July 2023 July 2021 – November 2022	<p>Member of Steering Council and Head of Steering Council</p> <p>University “Kadri Zeka” Gjilan, Str.”Zija Shemsiu” pn. 60000 Gjilan Tel: +381 280-390-112, e-mail: info@uni-gjilan.net</p> <ul style="list-style-type: none"> The Steering Council of the University is the main governing body of the University. The Steering Council has general strategic responsibilities for the effective functioning of the University. Responsible for all decisions regarding financial matters (budget, staff, infrastructure) in the University, in order to ensure appropriate conditions for the sustainable operation of the University in accordance with its obligations.
	<p>Business or sector Higher Education</p>
November 2020 – April 2021	<p>Working Group Member</p> <p>TOKA, Jehona Gjurgjala, jehona@toka-ks.org, Tel: +383 38 704 560</p> <ul style="list-style-type: none"> Advise and support TOKA in developing the specific Kosovo one stop-shop youth employment model. Assist in presenting the model at a National Conference. Assist in the adjustment of the model based on feedback from the Conference. Assist in the evaluation of the CSO applications that will implement the model.
	<p>Business or sector Education and Employment</p>
January – May 2021	<p>Consultant</p> <p>Fhi360 – USA, Stephen D. Luke, sluke@fhi360.org, www.fhi360.org</p> <ul style="list-style-type: none"> Provide training to selected students on Community YouthMapping through either face-to-face or online training, depending on school's current instructional mode; Support school activities on Community YouthMapping through mentoring and coaching, including use of a designated platform for data gathering and analysis; Ensure quality reports from Community YouthMapping activities and draft infographics.
	<p>Business or sector Education and research</p>

<p>July – September 2020</p>	<p>Trainer for entrepreneurship and business start-up Youth Centre Hareja Dafina Lutolli harejahareja@hotmail.com Tel: + 383 45-252-067</p> <ul style="list-style-type: none"> ▪ Delivering training for Entrepreneurship to youngsters of Municipality of Vushtrri. This training aimed to develop technical and practical skills on generating the idea of starting a small or micro business. ▪ The training was organised with two groups of youth, 10 working days were allocated per each group. ▪ The project was funded by the Ministry of Culture, Youth and Sport of the Republic of Kosovo. <p>Business or sector Education and Employment</p>
<p>March 2018 – February 2020 (part-time)</p> <p>March 2010 – present (part-time)</p>	<p>Project Manager/Project development and management APPK –Employment Promotion Agency Kosovo Bedri Xhafa bedri.xhafa@appk.org, +383 38 243474, www.appk.org</p> <ul style="list-style-type: none"> ▪ Project manager of SWEI (Skilled Workforce for Economic Integration) a cross-border cooperation project between Albania and Kosovo, funded by EU under the Instrument of Pre-accession Assistance (IPA II) ▪ The project aims to foster cooperation and exchange of experiences in order to improve the quality of Employment Services and Vocational Training Centres in the cross-border region of Albania and Kosovo and to train young people to support their socio-economic integration. ▪ Head of Project Development, developing projects and applying for grants to various donors, such as EU, USAID, national and international agencies etc. ▪ Creating networks and initiating projects in the field of Education and Employment. ▪ Managing projects related to PEARSON qualifications, representing Pearson qualifications for territory of Kosovo and Albania. <p>Business or sector Employment and training</p>
<p>December 2018 - January 2019</p>	<p>Facilitator DSK – Down Syndrome Kosova/ Save the Children Sebahate Beqiri, sebahate.beqiri@downsyndromekosova.com, +383 38 610 715</p> <ul style="list-style-type: none"> ▪ Drafting a regulation for psycho-social and therapeutic services of DSK ▪ Collaborate with the Coordinator of Early Intervention and Education Program. ▪ Analyze for a period of 4 days the direct work during the provision of therapeutic services in DSK Centers (Prishtinë, Ferizaj, Mitrovicë, Prizren) ▪ Interview therapeutic staff which provide therapeutic services with DSK Centers, in 4 municipalities in Kosovo. Incorporate all the relevant DSK comments and to re-send the addressed draft-document <p>Business or sector Employment</p>
<p>October 2018</p>	<p>Project Design Consultant Caritas Switzerland, Office Kosovo Kreshnik Basha bkreshnik@caritas.ch, +38344274488</p> <p>The subject of this consultancy service is development and re-drafting of a new project, in the field of Socio-economic reintegration of repatriated persons in Kosovo. Reassess the project document which was written by someone else and put the project in the right structure and address the comments of the donor. Draft/write the comprehensive project document, including technical and financial tender; also work with relevant CaCH staff from Lucerne and Prishtina to edit and finalize the bid</p> <p>Business or sector Pre-school education</p>
<p>February 2018– March 2018</p>	<p>Project Design Consultant Lead expert for the formal project development facilitation Caritas Switzerland, Office Kosovo Daniel Bronkal- Country Director for Bosnia and Herzegovina Travnička 1; 71000 Sarajevo, Bosnia-Herzegovina, dbronkal@caritas.ch, +387 33 210 704</p> <ul style="list-style-type: none"> ▪ The subject of this consultancy service is Assessing, development and drafting of a new project, including all relevant annexes (Logical Framework, Work plan and Budget Table). ▪ Write a stakeholder analysis and identify ongoing/intended/finalized initiatives in the sector of pre-school education. ▪ Draft/write the comprehensive project document, including technical and financial tender; also work with relevant CaCH staff from Lucerne to edit and finalize the bid. ▪ Meet with relevant key stakeholders in early childhood and pre-school education across Kosovo to ensure that the programme design integrates expertise from all relevant actors/sectors. ▪ Conduct semi-structured interviews with stakeholders such as local authorities, representatives of local and international organisations active in similar projects, donors, etc <p>Business or sector Economic integration</p>

<p>Professional Project Associate/Project Coordinator</p>	<p>Professional Project Associate/Project Coordinator APPK –Employment Promotion Agency Kosovo Bedri Xhafa bedri.xhafa@appk.org, +381 38 243474, www.appk.org ▪ Replace with main activities and responsibilities Business or sector Employment and training</p>
<p>November 2017</p>	<p>Facilitator for Organizational Capacity Assessment DSK – Down Syndrome Kosova/ Save the Children Sebahate Beqiri, sebahate.beqiri@downsyndromekosova.com, +383 38 610 715 ▪ Replace with main activities and responsibilities Business or sector Replace with type of business or sector</p>
<p>September – October 2017</p>	<p>Short Term Consultant World Bank office in Kosovo ▪ Support the Department for Reintegration of Repatriated Persons (DRRP) within Ministry of Internal Affairs in Drafting the National Strategy for Reintegration of Repatriated Persons 2018-2022. ▪ Provide a local perspective on all relevant aspects of the strategic planning process; Facilitate discussions with the DRRP team on relevant aspects of the strategy, Provide inputs (strategic, analytical and where relevant written) on all aspects of the planning as identified under the guidance of the Senior Consultant and where appropriate senior World Bank staff and the project TTL), and in particular on: Institutional dynamics (national and municipal) addressing reintegration of returnees; Kosovo policy and legislative frameworks affecting reintegration of returnees; Needs and demand from grassroots organizations (CSOs, NGOs, service providers, returnees themselves in particular vulnerable groups). Business or sector Policy development</p>
<p>September 2017-March 2018</p>	<p>Trainer for Soft Skills and Career Guidance Youth Centre Hareja Bajrush Kosumi bajrushkosumi@hotmail.com, Tel: +377 44 174029 ▪ Delivering trainings for Soft Skills and Career Guidance for youth in Vushtrri with the aim to enhancing youth employment, creating skilled labour force for better employment opportunities and encouraging youth for being active in labour market and information about active labour market measures and opportunities. Business or sector Training</p>
<p>October – November 2027</p>	<p>National short term expert Internationaler Bund (IB) Headquarters- Department Products and Programmes Valentin-Senger-Str. 5, 60389 Frankfurt a.M. Tel.: +49 69 9 45 45 – 195, E-Mail: international-consulting@internationaler-bund.de ▪ GLZ Project “Capacity Development of Basic Education in Kosovo” aims to foster the reintegration of children returning from migration into the education system. ▪ With this consultancy, the project therefore plans to enhance the basic knowledge of parents and the wider community within the municipalities in order to identify psychosocial support needs and to foster the wellbeing of their children. Main task of the consultancy is to hold low-level information meetings about psychosocial support needs in children and possible referral mechanisms on local level. The target groups are mainly parents and the wider community from vulnerable and marginalized minority communities. Business or sector Education</p>
<p>July – October 2017</p>	<p>Projects and Qualifications Adviser IKAF – Institute for Accounting, Auditing and Finance Bujar Krasniqi, bujar.krasniqi@gmail.com, +377 44 286 629 ▪ Advise the Institute for new qualifications and projects. ▪ Support the institute to develop new qualifications and other training programs, including the development of occupational standards, training curricula and building new qualifications. ▪ Support the institute in submitting project proposals and fund raising. Advise the institute for increasing the range of services and quality assurance as well as in accreditation and international recognition of qualifications. Business or sector Education and training</p>
<p>January 2013-December 2013</p>	<p>Project Coordinator/Professional Researcher for Monitoring Returned Minors APPK –Employment Promotion Agency Kosovo Bedri Xhafa bedri.xhafa@appk.org, +381 38 243474, www.appk.org</p>

	<ul style="list-style-type: none"> Coordinating all the activities related to implementation of MRM Project – Monitoring Returned Minors in Kosovo and Albania. Conducting interviews with returned minors in Kosovo and Albania using standardized evaluation questionnaires CFS, BIC-Q, BIC-S and SDQ. Using the MRM tool for monitoring and assessment created by the project. Individual needs assessments for children and planning interventions. Raising awareness about social reintegration and educational inclusion. Data entering and processing in the online tool. Conducting skype discussions and meeting with professionals from University of Groningen, HIT foundation, NIDOS from NL and Micado Migration in GR regarding the interviews with minors and the data of questionnaires. Participating in round tables and conferences regarding the discussions for the returned minors held in Brussels and in Prishtina. Participating in policy making and discussing meetings and workshops organized by Ministry of Internal Affairs in Kosovo regarding migration and reintegration in Kosovo
	Business or sector Employment
November 2010 -December 2012 November 2010-Present	Training and Certifications Coordinator/ Quality assurance coordinator APPK –Employment Promotion Agency Kosovo Bedri Xhafa bedri.xhafa@appk.org, +381 38 243474, www.appk.org
	<ul style="list-style-type: none"> Coordination of all activities related to English language Certifications, working in partnership with Pearson to offer international standardized English language exams in 6 levels CEFR (A1-C2). Working on network developing centres in Kosovo and Albania, working with Universities, language schools etc. Training English language teachers, training and accreditation of oral examiners, assessor and interviewers. Preparing the plans and curricula of English language trainings according CEFR standards. Responsible for quality assurance in all provided trainings and services. Increasing the quality in the offered services. Responsible for the process of accreditation from NQA in Kosovo. Performance evaluation of trainers, trainings and other courses and programs offered, analysing and identifying the needs of new trainings, working on the trainers' development.
	Business or sector Employment
February 2012 -June 2012	Capacity building expert APPK –Employment Promotion Agency Kosovo Bedri Xhafa bedri.xhafa@appk.org, +381 38 243474, www.appk.org
	<ul style="list-style-type: none"> On job training advisory/counselling services and monitoring for municipal officials working in their work places, within the project: “Strengthening the capacities of central and local institutions to facilitate the sustainable and reintegration of refugees and displaced persons and to support the development and stabilization of communities” funded by OSCE. Capacity building for the staff of Ministry of Communities and Return on Time management and Office management
	Business or sector Employment
2013 – present (part-time)	VET Expert NQA – National Qualification Authority Avni Gashi – Avni.Gashi@rks-gov.net, Tel:+381 38 212595
	<ul style="list-style-type: none"> Verification of occupational standards (Career Guidance, Clerk of Human Recourses, Sales Assistant) Conducting accreditation and validation services for VET institutions in Kosovo. Preparing reports for accreditation and validation and conducting monitoring visits to VET providers. Head of panel of experts for accreditation and validation of VET qualifications in Kosovo. Participation in the seminars and meetings with National Qualification Authority (NQA) regarding the referencing of Kosovo NQF in EQF Working on qualification levels, such as level 5 and harmonization and adaptation with EQF
	Business or sector Education/Qualifications
October 2012-September 2015	Lecturer and trainer College Gjilani, College Juridika, European College of Kosova, College Dukagjini
	<ul style="list-style-type: none"> Delivering short preparation courses for Pearson Test of English General level B2-C1 for PhD candidates. Delivering PTE G written exams and assessing and delivering oral exams
	Business or sector Higher education
March 2012 - October 2015	Master Learning Facilitator (MLF) USAID – Basic education Project (BEP) Valmira Haxhaj vhaxhaj@fhi360.org , +377 45 646737

	<ul style="list-style-type: none"> Facilitating in workshops with school teachers organized by BEP (Basic Education Program) funded by USAID and Government of Kosovo. Facilitating and organizing workshops for facilitators. Assessing and monitoring potential candidates for being facilitators. Facilitating workshops with teachers, students, parents, school directors. Writing reports and recommendations for BEP
	Business or sector Education
September 2010 - June 2011	English language teachers' trainer Youth Centre Hareja Bajrush Kosumi bajrushkosumi@hotmail.com , Tel: +377 44 174029
	<ul style="list-style-type: none"> Working as a part time trainer of English language in a project funded by Czech Government, implemented by OSCE and NGO Hareja. Training the English language teachers of two municipalities Vushtrri and Mitrovica for new methods of teaching, and how to teach English through technology.
	Business or sector Education
September 2003 -August 2009	English Language Teacher Elementary School Emin Duraku (public school)
	<ul style="list-style-type: none"> Teaching English to students of primary school (grades 3-9) During the time of my experience as an English teacher, I have attended different trainings for professional development, curricula/ program development.
	Business or sector Education

EDUCATION AND TRAINING

October 2020 - July 2023	Doctor of Economic Sciences in Business Administration South East European University (SEEU) North Macedonia	EQF Level 8
	<ul style="list-style-type: none"> Business Administration 	
November 2020-November 2022	Certified Project Manager (30 ECTS) University of Graz and Austrian School of Applied Studies	
	<ul style="list-style-type: none"> Project management 	
October 2011 - December 2013	Master of Business Administration Dardania College- Kosovo	EQF Level 7
	<ul style="list-style-type: none"> Business Administration 	
October 2001 - April 2009	Bachelor of English Language and Literature University of Pristina, Kosovo	EQF Level 6
	<ul style="list-style-type: none"> English language and literature 	

PERSONAL SKILLS

Mother tongue(s)	Albanian				
Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
	Replace with name of language certificate. Enter level if known.				
Serbian	A1	A1	A1	A1	Enter level
	Replace with name of language certificate. Enter level if known.				
	Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user Common European Framework of Reference for Languages				

Key qualifications	<ul style="list-style-type: none"> ▪ Eighteen years of experience in the education sector, specialised in VET, capacity building, and training (11 projects) with a focus on developing education to match labour market demands, and fostering partnerships between institutions for empowering educational institutions and professionals, including as Head of Expert Panel at the National Qualification Authority in Kosovo for accreditation and validation of VET qualifications as well as verification of occupational standards and member of working group at Ministry of Education, Science, Technology and Innovation (MESTI) in Kosovo for developing the administrative instruction for creation of an incentive structure to support students' education and for women in technical directions in vocational education and training institutions (IVET) 2020. ▪ Solid experience in capacity building, with a key focus on policy drafting and strategy development for education and employment. Contributed to shaping education and VET governance, leading to the promotion of effective capacity building initiatives, fostering innovation, and aligning education with the dynamic demands of the labour market, including as Member of working group at Ministry of Education, Science, Technology and Innovation (MESTI) for review of Administrative Instruction (AI) for accreditation and validation of VET qualifications and regulation of level 5 and member of working group at MESTI for drafting the concept document for the National Qualification Authority of republic of Kosovo, decision No. 01B-2019, date 01.03.2021. ▪ Commendable track record in supporting the integration of the private sector in VET, facilitating productive partnerships between educational institutions and businesses, resulting in enhanced learning experiences and increased employment opportunities for students in line with industry needs. Ref. Projects: "Fit for Jobs Project", "SWEI" ▪ Demonstrated strong commitment to youth economic integration and supporting migration returnees, and minority communities, including Roma, Ashkali, and Egyptian, leveraging on extensive experience to create impactful initiatives that empower young individuals from diverse backgrounds and foster inclusivity, social integration, and equal opportunities for all. Ref. Projects: "SUREP", "CDBE", OSCE project etc.
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Other skills	<ul style="list-style-type: none"> ▪ Team player, Communication and inter-personal skills, Punctual, Attention to detail, very good organizational skills, Ability to adapt easily to the new working environment, analytical and organizational skills, Fully computer literate
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Driving licence	<ul style="list-style-type: none"> ▪ B
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ADDITIONAL INFORMATION _____

ANNEXES _____

References and documents	Upon request
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